

BOARD FOR JUDICIAL ADMINISTRATION



**WASHINGTON
COURTS**

MEETING PACKET

**FRIDAY, SEPTEMBER 15, 2017
9:00 A.M.**

**AOC SEATAC OFFICE
18000 INTERNATIONAL BOULEVARD, SUITE 1106
SEATAC, WASHINGTON**

Board for Judicial Administration Membership

VOTING MEMBERS:

Chief Justice Mary Fairhurst, Chair
Supreme Court

Judge Judy Rae Jasprica, Member Chair
District and Municipal Court Judges' Association
Pierce County District Court

Judge Scott Ahlf, President
District and Municipal Court Judges' Association
Olympia Municipal Court

Judge Bryan Chushcoff
Superior Court Judges' Association
Pierce County Superior Court

Judge George Fearing
Court of Appeals, Division III

Judge Gregory Gonzales
Superior Court Judges' Association
Clark County Superior Court

Judge Dan Johnson
District and Municipal Court Judges' Association
Lincoln County District Court

Judge Mary Logan
District and Municipal Court Judges' Association
Spokane Municipal Court

Judge Bradley Maxa
Court of Appeals, Division II

Judge Sean Patrick O'Donnell, President
Superior Court Judges' Association
King County Superior Court

Judge Kevin Ringus
District and Municipal Court Judges' Association
Fife Municipal Court

Judge James E. Rogers
Superior Court Judges' Association
King County Superior Court

Judge Ann Schindler
Court of Appeals, Division I

Judge Scott Sparks
Superior Court Judges' Association
Kittitas County Superior Court

Justice Charles Wiggins
Supreme Court

NON-VOTING MEMBERS:

Ms. Callie Dietz
State Court Administrator

Mr. Bradford Furlong, President
Washington State Bar Association

Judge Blaine Gibson, President-Elect
Superior Court Judges' Association
Yakima County Superior Court

Ms. Paula Littlewood, Executive Director
Washington State Bar Association

Judge Rebecca Robertson, President-Elect
District and Municipal Court Judges' Association
Federal Way Municipal Court

Judge Michael Spearman, Presiding Chief Judge
Court of Appeals, Division I



Board for Judicial Administration (BJA)

Friday, September 15, 2017 (9 a.m. – 1 p.m.)

AOC SeaTac Office, 18000 International Blvd., Suite 1106, SeaTac

AGENDA

1. Call to Order	Chief Justice Mary Fairhurst Judge Judy Rae Jasprica	9:00 a.m.
2. Welcome and Introductions/ Recognition of New Members	Chief Justice Mary Fairhurst Judge Judy Rae Jasprica	9:00 a.m.
3. June 16, 2017 Meeting Minutes <i>Action: Motion to approve the minutes of the June 16, 2017 meeting</i>	Chief Justice Mary Fairhurst Judge Judy Rae Jasprica	9:05 a.m. Tab 1
4. BJA Orientation	Chief Justice Mary Fairhurst Judge Judy Rae Jasprica	9:10 a.m.
5. Standing Committee Reports <i>Budget and Funding Committee Court Education Committee Legislative Committee Policy and Planning Committee</i>	Judge Ann Schindler Judge Judy Rae Jasprica Judge Kevin Ringus Judge Rebecca Robertson	9:55 a.m. Tab 2
6. 2018 BJA Meeting Schedule <i>Action: Approve schedule for 2018</i>	Ms. Misty Butler	10:10 a.m. Tab 3
7. Public Trust and Confidence Committee <i>Discussion: Selection of new chair</i>	Chief Justice Mary Fairhurst	10:15 a.m.
8. Annual Picture		10:25 a.m.
Break		10:30 a.m.
9. BJA Strategic Initiatives Charters <i>Information:</i> 1. Interpreter Services Funding 2. Court System Education Funding	Ms. Jeanne Englert	10:45 a.m. Tab 4
10. 2017 Legislative Update	Judge Kevin Ringus Mr. Brady Horenstein	10:55 a.m. Tab 5
11. Overview of Legislative Development Timeline	Judge Kevin Ringus Mr. Brady Horenstein	11:05 a.m. Tab 6
12. 2017-2019 Budget Update	Mr. Ramsey Radwan	11:15 a.m. Tab 7
13. Branch Budget Review <i>Discussion: What does the BJA want to learn about the budget?</i>	Chief Justice Mary Fairhurst Judge Judy Rae Jasprica	11:25 a.m.
Lunch (working)		11:45 a.m.

14. Supplemental Budget Requests <i>Review and Comment</i>	Mr. Ramsey Radwan	12:00 p.m. Tab 8
15. Courthouse Security Federal Delegation Outreach <i>Action: Approve letter of support</i>	Chief Justice Mary Fairhurst	12:20 p.m. Tab 9
16. Washington State Bar Association Annual Report	Mr. Bradford Furlong	12:30 p.m. Tab 10
17. Information Sharing <i>Roundtable</i> <i>BJA Business Account - Q2 Statement</i> <i>Implicit Bias</i> Video http://www.wawd.uscourts.gov/jury/unconscious-bias	Chief Justice Mary Fairhurst	12:50 p.m. Tab 11
18. Meeting Review	Chief Justice Mary Fairhurst	12:50 p.m.
19. Adjourn		1:00 p.m.
Persons with a disability, who require accommodation, should notify Beth Flynn at 360-357-2121 or beth.flynn@courts.wa.gov to request or discuss accommodations. While notice five days prior to the event is preferred, every effort will be made to provide accommodations, when requested.		

Next meetings: October 20, 2017 - AOC SeaTac Office
November 17, 2017- AOC SeaTac Office

Tab 1



Board for Judicial Administration (BJA) Meeting

Friday, June 16, 2017 (9 a.m. – 12 p.m.)

AOC SeaTac Office, 18000 International Blvd, Suite 1106, SeaTac

MEETING MINUTES

BJA Members Present:

Chief Justice Mary Fairhurst, Chair
Judge Scott Sparks, Member Chair
Judge Scott Ahlf
Judge Bryan Chushcoff
Judge Scott Collier
Ms. Callie Dietz
Judge George Fearing
Judge Blaine Gibson
Ms. Robyn Haynes (by phone)
Judge Judy Rae Jasprica
Ms. Paula Littlewood
Judge Bradley Maxa
Judge Sean Patrick O'Donnell
Judge Kevin Ringus
Judge James Rogers
Judge Ann Schindler
Justice Charles Wiggins

Guests Present:

Mr. Jeff Amram (by phone)
Ms. Kimberly Allen (by phone)
Mr. Mike Merringer

Public Present

Dr. Page Carter

AOC Staff Present:

Ms. Lynne Alfasso (by phone)
Ms. Misty Butler
Ms. Beth Flynn
Ms. Sharon Harvey (by phone)
Mr. Steve Henley
Mr. Brady Horenstein
Mr. Dirk Marler
Ms. Renee Lewis

Judge Sparks called the meeting to order.

May 19, 2017 BJA Meeting Minutes

Judge Chushcoff asked that the following wording be added at the end of the last paragraph under "Branch Budget Review" on page 6 prior to "This is only a proposal . . .": "Judge Chushcoff objected to having JISC representatives voting on judicial branch funding. He also suggested that JISC be under BJA's supervision beginning in a few years."

It was moved by Judge Ringus and seconded by Judge Maxa to approve the May 19, 2017 BJA meeting minutes with Judge Chushcoff's revisions. The motion carried.

Recognition of Incoming and Outgoing Members

This is Judge Collier's last BJA meeting. He has been on the BJA since 2016 and served on the Court Education Committee (CEC). Judge Sparks thanked Judge Collier for everything he has done for the BJA and also appreciates his input at the meetings. Judge Collier shared that Judge Gregory Gonzales from Clark County Superior Court will replace him on the BJA. Judge Collier has enjoyed serving on the BJA.

Chief Justice Fairhurst thanked Ms. Haynes for her involvement with the BJA and wished her the best of luck in her post WSBA President activities. Ms. Haynes stated she is happy to be part of the BJA.

Chief Justice Fairhurst commented that this is the end of Judge Sparks' service as the BJA Member Chair. He will continue on the BJA one more year. He has been instrumental in the BJA Policy and Planning Committee efforts and recognized for his diplomacy and sense of humor. Chief Justice Fairhurst read a letter from Justice Barbara Madsen thanking Judge Sparks for his service as the BJA Member Chair.

BJA Member Chair

It was moved by Judge Ahlf and seconded by Judge Ringus to elect Judge Jasprica as the BJA Member Chair. The motion carried.

Judge Ahlf stated that Judge Jasprica worked really hard for the District and Municipal Court Judges' Association (DMCJA) and in her work as the Chair of the BJA Court Education Committee (CEC) and she will bring that energy to the BJA as Member Chair.

Judge Jasprica appreciates the opportunity to serve as Member Chair and she looks forward to working with everyone.

BJA Committee Chairs and Membership

The Chair for the BJA Legislative Committee is Judge Ringus and the BJA Policy and Planning Committee Chair is Judge Rebecca Robertson. The Court Management Council member of the Policy and Planning Committee is Ms. Cynthia Marr.

It was moved by Judge Sparks and seconded by Chief Justice Fairhurst to nominate and elect the committee members and chairs indicated on pages 11-13 of the meeting materials. The motion carried.

BJA Strategic Initiatives Charters

Judge Jasprica shared that the Court System Education Funding Task Force will encompass education for all court staff and judges. The Task Force will be charged with creating a budget for the Court Education Committee (CEC) and she would like the CEC to be responsible for creating their own budget. She would also like to see that there be an understanding that the charter be reviewed by the Task Force once it is in place.

Judge Jasprica moved and Judge Ahlf seconded to adopt the Court System Education Funding Task Force charter that begins on page 16 of the meeting materials with Judge Chushcoff's suggestion of adding ", including for the 2019-21 biennium." after "training" in section IV (d). The motion also included Ms. Dietz's request that "Associate" be added in front of "Director, Office of Legislative Relations, Administrative Office of the Courts" in the list of members on page 17 of the meeting materials. The motion carried.

Judge Schindler reported on the Interpreter Services Funding Task Force charter on page 23 which has a goal of obtaining adequate and sustainable state funding for interpretation services statewide. She thinks that is aspirational because the Legislature will most likely not bind themselves to continued funding. In the past, the BJA was successful in obtaining partial state funding for interpreters but it was never enough to fully fund the state's 50% share and was subsequently reduced in future biennia.

Judge Schindler suggested adding "Associate" in front of "Director, Office of Legislative Relations, Administrative Office of the Courts" in the membership section on page 24 of the meeting materials. The DMCJA designee is Judge Andrea Beall. Justice Steven González, Judge Michael Downes and Judge Beall will be Co-chairs of the Task Force.

It was moved by Judge Schindler and seconded by Judge O'Donnell to update the Interpreter Services Funding Task Force charter on pages 23-25 of the meeting materials with the addition of "Associate" prior to "Director, Office of Legislative Relations, Administrative Office of the Courts" in the membership section of the charter. The motion carried.

BJA Legislative Update

Mr. Horenstein reported that the Legislature has been very quiet. There is a little movement in the Senate regarding appointment of members of the Sentencing Guidelines Commission. They are also working on a sentencing elements worksheet. Mr. Horenstein has heard very little from legislative staff inquiries regarding the budget. The Legislature could end up with a continuing resolution which would delay the passage of a budget until the next biennium.

Budget Update

Ms. Lewis stated that the Administrative Office of the Courts (AOC) is starting to gear up for the 2018 supplemental budget. The supplemental budget is intended only for increases in caseload/workload and technical corrections. Chief Justice Fairhurst has been working with Mr. Ramsey Radwan and others regarding the budget process. If there are any supplemental requests, then AOC needs to know about them. Decision packages that impact AOC are due June 26, 2017, decision packages that do not impact AOC are due June 30, 2017. All final decision packages are due July 14, 2017. The final supplemental budget request is sent to the Legislature in November.

Branch Budget Review

Ms. Lewis reported that AOC has come up with a contingency plan in case there is a state government shutdown due to the Legislature not passing a budget. AOC would have limited staff to provide JIS support and provide other essential functions. Hopefully staff will not be out long if there is a shutdown and everything will go back to normal fairly quickly. Ms. Dietz stated that AOC has a critical functions list and a plan is in place to staff the critical functions for the first week of July. An e-mail has been sent to all AOC staff, appellate courts, and judicial branch agencies giving them information about what is going to happen in the event of a shutdown. If there is a shutdown, information will be sent to courts regarding how to contact AOC staff who will be working during the shutdown. Another e-mail will go out next week. The revenue forecast comes out on June 20 and the second special session ends on June 21. Ms. Dietz

assumes AOC will have some idea next week on what will be done regarding the budget. Ms. Lewis stated that payroll is a critical function so the Supreme Court, Court of Appeals and superior court judges will be paid.

If there is a budget reduction, the AOC Budget Reduction Criteria behind tab 4 (page 32 of the meeting materials) will be used to reduce AOC's budget. AOC hopes to be able to fully utilize this process but keep in mind that if things are in a crunch mode AOC might not be able to get to every piece of it. Hopefully this process will not need to be used. AOC only has a week or two to get the budget set up which causes some scrambling when the budget is passed in late June.

Court Level Update

Judge O'Donnell reported that there are 192 constitutionally authorized superior court judges across Washington State along with about 90 commissioners who are also members of the Superior Court Judges' Association (SCJA).

Under tab 5, on page 34 of the meeting materials, is a list of highlights of the SCJA. The main highlight is the resolution of the SCJA staffing issue. The SCJA now has Ms. Intisar Surur to assist the SCJA with their policy issues. They are really delighted to have her. They will have more staffing changes soon. Ms. Janet Skreen is retiring at the end of this year and it will be a loss to AOC and the SCJA. Ms. Skreen is a lawyer and has many balls in the air at once. She is unflappable, always upbeat, and does everything with a smile on her face, and an optimistic attitude.

The SCJA will have another staffer come on board in 2018. Ms. Surur has been focused on a partnership with the DMCJA and the Minority and Justice Commission to look at ways to improve our pretrial justice system. Judge O'Donnell thanked Judge Ahlf for his assistance with this project. A lot of times low risk offenders sit in jail because they do not have the money for bail. Yakima and Spokane counties have been working on this. The Task Force will partner with the Pretrial Justice Institute to figure out ways to improve the pretrial justice system.

With the passage of GR 36, the SCJA will be surveying the superior courts regarding courthouse security. They want to be able to get data, they will have the rule, and will also have some data to back it up. It was suggested that AOC staff send a reminder to the presiding judges and court administrators about the courthouse security tracking system and request that courts use the tool to enter information so there will be data to use for courthouse security funding requests. The new court security rule requires courts to use the online tool.

Judge Rogers thanked the SCJA for working to improve courthouse security. Judge O'Donnell responded that the Supreme Court passing the rule is a good step in the right direction so they can gather data.

The Department of Corrections (DOC) asked for relief on felony judgment and sentences. There are 39 separate judgment and sentence forms across Washington. DOC has stated that information is missing and AOC has assisted on a workgroup to work on a statewide form.

The SCJA has a lot of turnover due to retiring judges. Their replacements will need a solid education when they become judicial officers. Court education is high on their list of priorities.

The SCJA is working on public outreach.

Judge Gibson worked most of last year on the legislation he is going to discuss. It wouldn't have passed without him.

Judge Gibson reported that he worked with the Legislature and successfully had a complete rewrite of the affidavit of prejudice law. This has been referred to as the Cozza bill. Without Judge Cozza it probably would not have gotten through the Legislature. It streamlines the affidavit of prejudice process. The SCJA is hoping the number of disqualifications decreases. The effective date is July 23.

The SCJA is also reviewing the financial health of the SCJA. They will complete a financial review of the organization's books in the next year.

Judge O'Donnell stated that another focus this year for the SCJA is that they are looking at all the committees and task forces that their judges and commissioners are asked to serve on. Judge O'Donnell is of the strong opinion that they are overcommitted. They are going to be taking a hard look at what committees and task forces they are serving on and look at the return on investment. If the return is not there, they will think twice about committing to those committees. They are also looking at ways to improve communication with the judges who serve on those committees.

Chief Justice Fairhurst stated that the Supreme Court had before them GR 37 dealing with the Batson challenge. The Supreme Court wants a stakeholder group to look at it. The Supreme Court decided not to act on it without having more discussion. She requested that the SCJA and DMCJA identify a representative from each association to join the stakeholder group.

Standing Committee Reports

Budget and Funding Committee (BFC): Judge Schindler had nothing to add.

Court Education Committee (CEC): Judge Jasprica stated that the written CEC report is on pages 35 and 36 of the meeting materials. The CEC is holding their final follow-up meeting on Monday with their consultant. They are in the process of requesting a second grant to help them move forward and implement the ideas they have developed with the first grant.

Legislative Committee (LC): Judge Ringus reported that Mr. Horenstein is putting together a meeting schedule for the fall. Chief Justice Fairhurst will start meeting with legislators, editorial boards and judges in counties and cities around the state.

Policy and Planning Committee (PPC): Judge Sparks stated that a written PPC report is on page 37 of the meeting materials. Chief Justice Fairhurst thanked Mr. Henley for his assistance in supporting the Policy and Planning Committee.

Washington Citizen's Commission on Salaries for Elected Officials

This is not as critical as it was when the first request came in April because the Salary Commission funding is included in both the House and Senate budgets.

It was moved by Chief Justice Fairhurst and seconded by Judge Jasprica for the BJA to send a letter of support regarding the Salary Commission. The motion carried.

Information Sharing

Judge Ahlf shared that the DMCJA just had a successful Spring Conference. They had a transition of Judge Ahlf as President, Judge Rebecca Robertson as President-Elect, Judge Samuel Meyer as Vice-President, Judge Michelle Gehlsen as Secretary/Treasurer, and Judge Jasprica and Judge Dan Johnson as the BJA representatives (they are serving two year terms). Tab 8 includes the BJA Rule change regarding the two year terms for DMCJA members and the DMCJA members voted to amend their Bylaws to match the rule.

It is Supreme Court Commissioner Narda Pierce's last day today and Deputy Commissioner Wally Burton will be Acting Commissioner. The Supreme Court is actively recruiting for a Bailiff and a Commissioner.

Ms. Littlewood shared that the WSBA hired Sean Davis as their new General Counsel. They also just elected a new President-Elect, Bill Pickett. They will have seven new Board of Governors members next year. Ms. Robin Haynes sent a letter from the WSBA regarding ICE enforcement similar to the one Chief Justice Fairhurst sent earlier in the year.

Chief Justice Fairhurst reported that the justices reviewed the Federal Court's implicit bias video that was sent to them. At this point in time, they are not doing anything with it because the Washington Jury Pattern Instructions Committee is creating a new juror orientation video that will include implicit bias. There will be training at the Fall Judicial Conference regarding this. Yesterday, the Supreme Court sent a letter to Judge Theresa Doyle and Mr. Bill McCool stating that the Supreme Court is not acting on the implicit bias video due to the other activities going on regarding the juror orientation video.

Chief Justice Fairhurst is traveling to Washington D.C. in July for a few days to be on a workgroup and she is hoping to get some new ideas.

Ms. Dietz will be elected the President of the Conference of State Court Administrators (COSCA) in August.

There being no further business, the meeting was adjourned. The next meeting is September 15, 2017.

Recap of Motions from the June 16, 2017 Meeting

Motion Summary	Status
Approve the May 19, 2017 BJA meeting minutes with Judge Chushcoff's revisions.	Passed
Elect Judge Jasprica as the BJA Member Chair.	Passed
Adopt the Court System Education Funding Task Force charter that begins on page 16 of the meeting materials with Judge Chushcoff's suggestion of adding ", including for the 2019-21 biennium." After "training" in section IV (d). The motion also included Ms. Dietz's request that "Associate" be added in front of "Director, Office of Legislative Relations, Administrative Office of the Courts" in the list of members on page 17 of the meeting materials.	Passed
Update the Interpreter Services Funding Task Force charter on pages 23-25 of the meeting materials with the addition of "Associate" prior to "Director, Office of Legislative Relations, Administrative Office of the Courts" in the membership section of the charter.	Passed
The BJA will send a letter of support regarding the Salary Commission.	Passed

Action Items from the June 16, 2017 Meeting

Action Item	Status
<u>May 19, 2017 BJA Meeting Minutes</u> <ul style="list-style-type: none"> Post the revised minutes online. Send minutes to the Supreme Court for inclusion in the En Banc meeting materials. 	Done Done
<u>BJA Member Chair</u> <ul style="list-style-type: none"> Update online BJA membership list. Update BJA membership list in meeting packet. 	Done Done
<u>BJA Strategic Initiatives Charter Discussion</u> <ul style="list-style-type: none"> Update both charters as requested. 	Done
<u>Courthouse Security</u> <ul style="list-style-type: none"> Have AOC staff send a reminder to the presiding judges and court administrators regarding information about the courthouse security tracking system asking courts to use the tool to enter information so there will be data to use for courthouse security funding requests. The new court security rule, GR 36, requires courts to use the online tool. 	
<u>GR 37 (formerly GR 36) Stakeholder Group</u> <ul style="list-style-type: none"> The SCJA and DMCJA should send the name of one representative from each of their associations to Chief Justice Fairhurst for inclusion in this group. 	SCJA and DMCJA staff were notified of this request
<u>Salary Commission</u> <ul style="list-style-type: none"> Send letter of support. 	Done

Tab 2



Board for Judicial Administration (BJA)

BUDGET AND FUNDING STANDING COMMITTEE CHARTER

I. Committee Title

Budget and Funding Committee (BFC)

II. Authority

Board for Judicial Administrative Rules (BJAR 3)

III. Purpose and Policy

The BFC is created by the BJA and is responsible for 1) coordinating efforts to achieve adequate, stable and long-term funding of Washington's courts to provide equal justice throughout the state, and 2) reviewing and making recommendations, including prioritization, regarding proposed budget requests routed through the BJA.

Recommendation and Prioritization Criteria

The review and recommendations will be made in accord with the mission, core functions and Principal Policy Goals of the Washington State Judicial Branch and the Board for Judicial Administration.

The BFC will also take into consideration other factors including:

- Impact on constitutional and/or state mandates
- Impact on the fair and effective administration of justice in all civil, criminal, and juvenile cases
- Enhancement of accessibility to court services
- Improved access to necessary representation
- Improvement of court management practices
- Appropriate staffing and support

The BFC has the authority to establish guidelines regulating the format and content of budget request information received for the purposes of review, recommendation and prioritization.

IV. Membership and Terms

Members of the BFC must be voting members of the BJA. Members will be selected by the representative associations.

DMCJA Representative
SCJA Representative
COA Representative

V. Committee Interaction

Groups interested in seeking BJA support for funding initiatives must submit materials in accordance with AOC and BFC guidelines. The BFC will communicate and coordinate with other BJA standing committees when budget requests impact their mission.

VI. Reporting Requirements

The BFC will review materials as submitted and forward its recommendation to the BJA.

VII. Recommended Review Date

January 1, 2019

Adopted: July 18, 2014

Amended: September 19, 2014

Amended: September 18, 2015

BJA BUDGET AND FUNDING COMMITTEE AOC BUDGET REDUCTION CRITERIA

Preface:

A sizeable portion of the Administrative Office of the Courts' budget cannot be reduced due to several factors including, but not limited to, constitutional provisions, statutory provisions, statewide federal cost allocation rules and executed legal agreements. Funds allocated to superior court judges' salary and benefits, Becca/Truancy pass through funding, central service and revolving fund costs and lease payments are a few examples. The budget allocation for items exempted from reduction will be identified and removed from consideration prior to any reduction exercise.

- Will the reduction adversely impact an activity that meets a constitutional, statutory or court rule mandate?
- Will the reduction adversely impact the Principal Policy Goals?
- Will the reduction adversely impact a BJA resolution?
- Does the activity further AOC's mission, goals and/or objectives?
- What would be the programmatic consequences if the reduction were implemented?
 - Will the reduction impact the activity such that the remaining funding is insufficient to produce the intended outcome? Will remaining funding maintain an adequate level of service?
 - How will the reduction be perceived by the public? Legislature? Stakeholders?
 - Will the reduction shift costs to another organization(s) including local government?
- Have previous reductions been taken in this area?
- If the reduction were to occur are there funding or other alternatives?
- Is there research or data that supports reduction or exemption/exclusion from reduction?

Board for Judicial Administration Budget and Funding Committee Criteria

The Budget and Funding Standing Committee (BFC) of the Board for Judicial Administration is responsible for reviewing, making recommendations, and initially prioritizing budget requests submitted to the BJA. The following criteria will be used by the BFC to evaluate budget proposals submitted to the BJA.

Standards

- The budget request is for an activity essential to a constitutional, statutory or court rule mandate.
- The budget request is necessary to carry out the Principal Policy Goals of the Washington State Judicial Branch
 - Fair and Effective Administration of Justice in all Civil and Criminal Cases
 - Accessibility
 - Access to Necessary Representation
 - Effective Court Management
 - Appropriate Staffing and Support.
- The budget request implements a resolution adopted by the BJA.

Additional Criteria

- The budget request provides a complete and detailed description of the justification for the request, written in plain language so that an outside reader will understand the problem and the proposed solution. The request will include the following elements.
 - A description of the funding requested supported by empirical data.
 - Specifically identified outcomes.
 - Organizations and groups that support the request.
 - The impact if not funded.
- The request is an innovative approach or a more effective means of addressing a mandate or the principal policy goals, and includes a description of the justification and proposed empirical evaluation criteria.
- The budget request builds on or enhances existing and ongoing efforts and seeks to achieve more cost-effective outcomes.
- The request is designed to mitigate or eliminate structural or systemic funding problems.



September 7, 2017

TO: Board for Judicial Administration Members

FROM: Judge Judy Rae Jasprica, BJA Court Education Committee Chair
Judge Douglas J. Fair, BJA Court Education Committee Co-Chair

RE: Court Education Committee Report

I. Work in Progress

The Court Education Committee met June 19, 2017, with Dr. Martin and Association and Commission Education Committee representatives to further the work from the CEC retreat in March to identify common areas of education and training. Judge Douglas Fair and Judge Joseph Burrowes, Co-Chairs of the BJA Court System Education Funding Taskforce also attended the meeting.

The State Justice Institute grant ended June 30, 2017. Final financial and project reports will be submitted.

Submitted new State Justice Institute grant request to continue the work of the CEC and to hire Dr. Martin to facilitate the work.

Judge Gregory Gonzales was appointed the new BJA SCJA representative. He was provided orientation materials prior to the July meeting.

The Court Education Committee met July 21, 2017. Welcomed new BJA member Judge Gregory Gonzales. The CEC finalized the draft of a CEC brochure and the At-A-Glance document which will be used when CEC members attend association education committee meetings and board meetings. These meetings will take place between August and November.

Ms. Anderson met with the new AOC personnel assigned to the BJA Planning and Policy Committee and responsible for the work of the Court System Education Funding Task Force. Ms. Anderson provided historical information on education and training budgets and will start to identify the gaps in education and training.

Judge Jasprica and Ms. Anderson are meeting with the BJA Court System Education Taskforce chairs on September 12, 2017.

The next CEC meeting will be held September 29, 2017.

Short-term Goals

The CEC plans to continue work on strategic priorities:

- CEC members attend Association education committee meetings and board meetings to continue discussion on their priority projects.
- Continue to focus on 1) developing a coordinated approach to providing education and training; 2) clarifying the role of the CEC as the coordinator; and 3) establishing a knowledge repository for all court personnel.
- Working on developing a 3-5 year plan to increase the availability and access of education and training for all court personnel.

II. Long-term Goals

- Continue to plan and develop court system education.
- Develop a stable and adequate funding source for court education and work with the BJA Court System Education Funding Task Force.
- Develop an in-state Judicial Education Leadership Institute.

The Court Education Committee is:

- Advocating for court education and generating support for effective education funding.
- Leading education efforts in the Washington State Courts by establishing the strategic direction for court education.
- Coordinating the work of a network of collaborative education partners.

Court Education Committee

The Board for Judicial Administration established the Court Education Committee in 2014 as one of their standing committees

CEC Roadmap can be found at:

<https://inside.courts.wa.gov/>
>Select Education > Court Education Committee >
CEC Roadmap 2017



**Board for Judicial
Administration's
Court Education
Committee**

Strategic Priorities

- Establish and maintain sufficient resources dedicated to Court education.
- Address the educational needs resulting from the current and expected turnover in the Washington State Courts workforce over the next five years.
- Address aspects of the culture of the Washington Courts that emphasizes using conferences as the primary forum for education.
- Build local, regional, state, and national partnerships with court, government, and private sector education providers.
- Clarify the role of the CEC and align that role with judge, court administration, clerk associations, and Washington State Supreme Court Commissions and other education providers.

2017-2018 Priority Projects

Project 1:

Demonstrate a Coordinated Approach for Planning and Providing Multi-Association/Commission Court Education for 2018-2019.

Project 2:

Clarify the Role of the CEC as the Coordinator of a Multi-Partner Washington State Court Educational Collaborative Network.

Project 3:

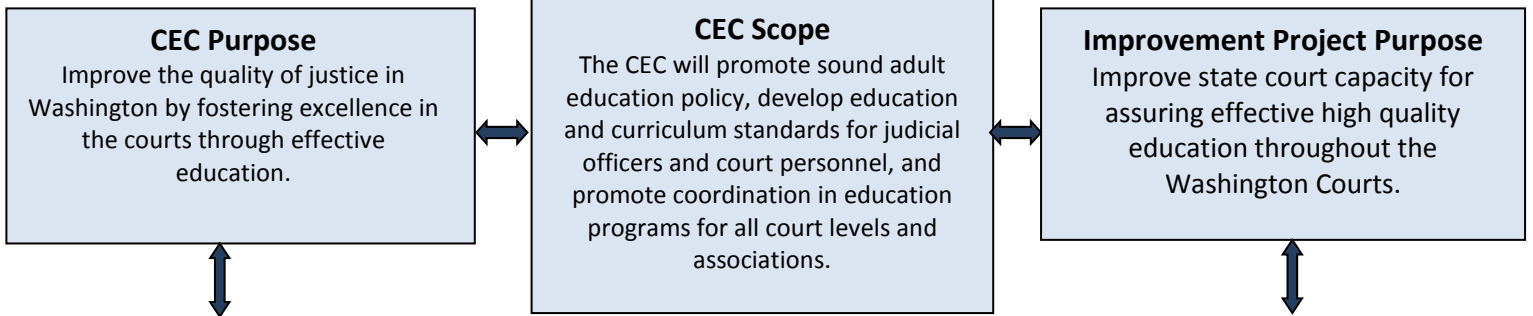
Establish a Multi-Functional CEC/Court Education Collaborative Website.

Membership

- Three BJA members with representation for each court level
- Education committee chair or designee from:
- Appellate Courts
 - Superior Court Judges' Association (SCJA)
 - District and Municipal Court Judges' Association (DMCJA)
 - Annual Conference Education Committee Representative
 - Association of Washington Superior Court Administrators (AWSCA)
 - District and Municipal Court Management Association (DMCMA)
 - Washington Association of Juvenile Court Administrators (WAJCA)
 - Washington State Association of County Clerks (WSACC)
 - Washington State Law School Dean

**At-A-Glance
BJA Court Education Committee (CEC) Education
Improvement Project**

6/30/17



Components of Exemplary Court Education

Accessible Education for the Entire Court System

- Promote use of a variety of in-person, on-the-job, and remote group and individualized education approaches.
- Provide individualized comprehensive educational opportunities across the state and for all levels of court.
- Increase capacity to be more proactive in identifying and responding to education needs, such as the implications for courts, judges and court and clerk’s office personnel of emerging trends and recent legislation.
- Provide access to self-paced educational opportunities.

High Quality Learning for all Judicial Officers

- Provide all judicial officers comprehensive training when they initially join the bench.
- Provide on-going individualized professional development programs for all judicial officers.
- Provide on-going training on implications of legislation.
- Provide subject matter skills training.
- Provide mentors, on-line chat, on-line subject matter discussion and guidance, and other on-demand resources.
- Provide problem-solving, leadership, communications, court management, strategic planning and thinking, and other generic administrative skills, as well as on-the-bench focused skills education, to all judicial officers.

High Quality Learning for all Court and Clerk Personnel

- Provide court and clerk personnel comprehensive training when they initially join a court.
- Provide individualized career development programs for personnel.
- Provide on-going training on implications of legislation.
- Provide subject matter skills training.
- Provide mentors, on-line chat, on-line subject matter discussion and guidance, and other on-demand resources.
- Provide general leadership, and position and career targeted, court management education to all court and clerk personnel.

Effective Partnerships and Support For Court Education

- Coordinate education programs and curriculum across all member associations.
- Formalize on-going productive working relationships with other BJA committees and groups.
- Formalize on-going productive working relationships with executive and legislative branch groups.
- Formalize instructional standards for effective education.
- Formalize partnerships with other public and private groups to provide education.
- Establish on-going partnerships with other state, regional, and national court education groups.

High Quality Sustainable Infrastructure For Court Education

- Dedicated resources.
- Predictable but flexible resources.
- Adequate resources to support all CEC functions, including policy formation, and program development, implementation, and evaluation.
- Resources to support participation in programs offered outside of the state such as at the National Judicial College.
- Resources for outreach to legislature and others about the critical need for court education.
- Access to technology, facilities and other hard infrastructure for supporting individualized and group education using a variety of approaches.

Strategic Priorities

- Establish and maintain sufficient resources dedicated to Court education.
- Address the educational needs resulting from the current and expected turnover in the Washington State Courts workforce over the next five years.
- Address aspects of the culture of the Washington Courts that emphasizes using conferences as the primary forum for education.
- Build local, regional, state, and national partnerships with court, government, and private sector education providers.
- Clarify the role of the CEC and align that role with judge, court administration, clerk associations, and Washington State Supreme Court Commissions and other education providers.

2017-2018 Priority Projects

Demonstrate a Coordinated Approach for Planning and Providing Multi-Association/Commission Court Education for 2018-2019

Purpose: Demonstrate the CEC role of coordinating a court education network using existing resources and education opportunities in 2018-2019.

Tasks:

1. Prepare a final 2018 – 2019 Court Education Program Work-Plan that specifies topics, methods and faculty.
2. Conduct a needs assessment and ID ways the CEC can demonstrate leadership, coordination, and advocacy roles throughout project.
3. Prepare a comprehensive calendar of all education events and topics for 2018-2019.
4. ID common core competencies, curriculum topics, and opportunities for program coordination across all Associations and Commissions.
5. ID opportunities for program development, train-the-trainer sessions and resource sharing across Associations and Commissions for each of the education approaches outlined in the Education Approaches Assessment.
6. Prepare a summary of Educational Collaborative Network collective opportunities.
7. Hold an education summit with Association, Commission, and court education planning teams to review results of Tasks 1-6 and collectively prepare a master program agenda.

Clarify the Role of the CEC as the Coordinator of a Multi-Partner WA State Court Educational Collaborative Network

Purpose: Operationalize the multi-organizational court education network and establish the role of the CEC as network coordinator.

Tasks:

1. ID ways the CEC can demonstrate leadership, coordination, and advocacy roles throughout project.
2. Present CEC Roadmap for Education – including goals for exemplary court education, approaches assessment, strategic priorities, network strategy, and priority projects – to (a) BJA, (b) Associations and Commissions, (c) Supreme Court and AOC personnel, (d) legislative and executive branch representatives, (e) national court education groups and associations, such as NACM, National Judicial College and (f) community and public representatives.
3. Establish CEC new member orientation program with supporting materials.

Establish a Multi-Functional CEC/Court Education Collaborative Website

Purpose: Identify the form, contents, and processes of a website. Develop a detailed implementation plan for establishing these essential tools for supporting court education.

Tasks:

1. ID ways the CEC can demonstrate leadership, coordination, and advocacy roles throughout project.
2. ID improvements that could be made in existing AOC website to better promote role of CEC and support court education.
3. ID desired website functionality, design, and types of contents.
4. Survey Associations and Commissions about desired website contents, functions, and design.
5. Scope-out the costs and effort required to implement comprehensive website.



September 7, 2017

TO: BJA Members
FROM: Judge Kevin Ringus, BJA Legislative Committee Chair
Brady Horenstein, AOC Associate Director, Legislative Relations
RE: BJA Legislative Committee Overview

The purpose of the BJA Legislative Committee "...is to develop proactive legislation on behalf of the Board for Judicial Administration and to advise and recommend positions on legislation of interest to the BJA and/or the BJA Executive Committee when bills affect all levels of court or the judicial branch as a whole."

Membership

The Legislative Committee is composed of the voting members of the BJA Executive Committee, DMCJA and SCJA Legislative Committee Chairs, and three BJA members, one from each court level, as nominated and chosen by the BJA.

Bill Referrals and Policy Positions

Legislation or other policy issues likely to become legislation may be referred to the Legislative Committee at any time. During the legislative session, the Committee meets each Monday at noon by phone to discuss any bill referrals. The Committee typically discusses bills that apply to multiple levels of court or the entire judicial branch, or bills that are highly visible, controversial, or of great interest to the judiciary. The Committee also helps to develop awareness and common understanding when court associations, judicial branch partners, and court levels disagree on bills. The Committee then takes positions on bills as needed.

Legislative Agenda Development

Each year, the Legislative Committee is responsible for developing the BJA Legislative Agenda. The Agenda may include specific branch request legislation or more general policy positions. Examples of recent legislative request items include [HB 1140](#), which extended court filing fee surcharges to fund the Judicial Stabilization Trust Account to July 1, 2021, [HB 1139](#), which would have authorized additional service methods by the Office of Public Guardianship, and [HB 1285](#), which established a permanent oath for court interpreters.

Communications and Outreach

The Legislative Committee also supports outreach efforts to connect members of the judicial branch with legislators. The Committee organizes the Law School for Legislators Luncheon during odd-numbered years, hosts an annual BJA Legislative Reception at the Temple of Justice, and develops the Legislator's Guide to the Judiciary.



September 1, 2017

TO: Board for Judicial Administration Members
FROM: Judge Rebecca Robertson, Chair, Policy and Planning Committee
RE: REPORT OF POLICY AND PLANNING COMMITTEE

The Policy and Planning Committee (PPC) cancelled the June meeting.

BJA Strategic Initiatives

The PPC provided the final task force charters to the BJA. The BJA adopted the Court System Education Funding Task Force charter, and amended the previously adopted Interpreter Services Funding Task Force charter with revised language at the June 16, 2017 meeting.

Meeting Schedule

Effective in July the PPC has a substantially different membership as well as a new Chair. Judge Rebecca Robertson, the new PPC Chair, met with AOC staff Misty Butler and Jeanne Englert, the new PPC and task force staff, to start planning for the committee's 2017-2019 work. The organizational/orientation meeting of the reconstituted PPC is scheduled for September 15, following the BJA meeting.

Tab 3



September 8, 2017

TO: Board for Judicial Administration (BJA)
FROM: Misty Butler, BJA Administrative Manager
RE: 2018 BJA MEETING SCHEDULE

The following is a proposed BJA meeting schedule for the 2018 calendar year. The BJA meets on a two-month on/one-month off schedule. This proposed schedule includes slight variations to that recommendation.

- January (Off)
- February 16
- March 16
- April (Off)
- May 18
- June 15
- July (Off)
- August (Off)
- September 21
- October 19
- November 16
- December (Off)

August is typically a month when many members are on vacation. It is proposed that the August meeting be moved to the open October time slot and that the December meeting be cancelled. This will result in the first official meeting of the new board being in September.

All meetings will be held from 9 a.m. – noon at the AOC SeaTac Office, 18000 International Boulevard, Suite 1106, SeaTac.

Tab 4



September 5, 2017

TO: Board for Judicial Administration Members
FROM: Justice Steven González, Judge Michael Downes, and Judge Andrea Beall, Co-Chairs
RE: INTERPRETER SERVICES FUNDING TASK FORCE UPDATE

BJA Strategic Initiative

The BJA adopted the Interpreter Services Funding Task Force charter at the June 16, 2017 meeting. Co-chairs Justice Steven González, Judge Michael Downes, and Judge Andrea Beall met with AOC staff Misty Butler and Jeanne Englert, staff to the Task Force. The Task Force meeting dates were set, membership invites were sent out, and a draft project timeline was developed.

The Task Force kickoff meeting is scheduled for November 8.

AOC staff began work on charter activities: meetings with key internal AOC staff, collection of existing data, initial identification of information needs and coordination with the Interpreter Commission and Reimbursement Program.



September 1, 2017

TO: Board for Judicial Administration Members
FROM: Judge Douglas Fair and Judge Joseph Burrowes, Co-Chairs
RE: REPORT OF COURT SYSTEM EDUCATION FUNDING TASK FORCE

BJA Strategic Initiative

The BJA adopted the Court System Education Funding Task Force charter at the June 16, 2017 meeting. Task Force Co-chairs Judge Douglas Fair and Judge Joseph Burrowes met with AOC staff Misty Butler and Jeanne Englert, staff to the Task Force. Task Force membership invites went out, meeting dates were set, and a draft timeline developed.

The Task Force kickoff meeting is scheduled for October 16.

AOC staff began work on charter activities: meetings with key internal AOC staff, collection of existing data, initial identification of information needs and coordination with the BJA Court Education Committee. Jeanne Englert met several times with Judith Anderson, staff to the Court Education Committee.

Tab 5



September 7, 2017

TO: BJA Members
FROM: Judge Kevin Ringus, BJA Legislative Committee Chair
Brady Horenstein, AOC Associate Director, Legislative Relations
RE: 2017 Legislative Session Summary and 2018 Session Preview

The Legislature avoided a partial government shutdown with the passage of the 2017-19 operating budget on June 30. Budget negotiators did not release their final compromise budget to the public until the morning on June 30, leaving legislators, agencies and interest groups essentially no time to request changes. Overall, the judicial branch fared well in the final budget.

Despite the gridlock that kept legislators in Olympia for three special sessions, they accomplished a great deal on a number of different fronts:

- The Legislature enacted a Paid Family Leave measure that will offer workers 12 weeks of paid time off starting in 2020.
- The Legislature also created a new Department of Children, Youth and Families, which will consolidate certain youth services functions in DSHS with the Department of Early Learning.
- The Legislature passed one of the toughest distracted driving laws in the nation, making it a primary offense to use a personal electronic device while driving.
- The Legislature provided additional funds to comply with *McCleary*.

The Legislature, however, did not pass a capital budget. Legislators remain divided on whether and how to address the *Hirst* decision around water rights. Republicans have tied passage of a “*Hirst* fix” to their final approval of the capital budget – a budget that takes a super majority vote to approve the bonds. The Governor has indicated he’ll call the legislature back in session once there’s an agreement, but it’s unclear if that’ll happen before January.

We’re likely to see a number of issues of particular interest to the judiciary return during the short 60-day 2018 legislative session, including legal financial obligations reform (HB 1783), the proposal to establish a tax court (SB 5866), pretrial bail reform, consolidated traffic fine payment, and others. The outcome of the 45th District Senate Special Election has the potential to significantly impact the direction on these issues. The Senate currently has a one seat Republican majority, which would flip if the Democratic candidate wins that race.

Tab 6



September 7, 2017

TO: BJA Members
FROM: Judge Kevin Ringus, BJA Legislative Committee Chair
Brady Horenstein, AOC Associate Director, Legislative Relations
RE: 2018 Legislative Agenda Development Timeline

The Legislature will reconvene on January 8, 2018 for a short 60-day legislative session. In preparation for this, the BJA Legislative Committee is developing a 2018 Legislative Agenda. The final agenda, as recommended by the Committee, will be brought to the full BJA for approval later this fall.

The BJA typically pursues branch request legislation on matters that impact or improve the administration of justice in multiple levels of court. For example, in 2017 the BJA successfully sought the passage of HB 1140, which extended surcharges on court filing fees to fund the Judicial Stabilization Trust Account (local courts, AOC, OCLA and OPD). The BJA also routinely takes the lead on legislation to establish new judicial positions based on the Judicial Needs Estimate.

The Legislative Committee encourages any and all ideas for legislation to be submitted for consideration. Potential items already in the works for 2018 include interpreter statute cleanup legislation and another attempt at expanding the service methods the Office of Public Guardianship is authorized to conduct.

The Legislative Committee met jointly with the Policy and Planning Committee on August 18 to discuss plans for the upcoming session. Here's the remainder of the development schedule for this year:

- The Legislative Committee will continue to review any request items and develop the recommended legislative agenda in September/early October.
- The BJA will discuss the proposals and offer feedback on the legislative agenda and any specific legislative request items at the October BJA meeting.
- The BJA will formally adopt the 2018 Legislative Agenda at its November meeting.
- We will then identify sponsors and hone our legislative strategy in November/December.

Tab 7

**Washington State Judicial Branch
2017-19 Biennial Budget Request Comparison
As Approved by the Legislature
September 2017**

Supreme Court State General Fund Maintenance Level Requests			
Title	FTE	Amount Requested	Compromise Proposal
Continuation of Merit Increments	FTE 0.0	\$258,000	\$258,000
Funding is provided to continue providing salary step increases for eligible employees.			
Salary Survey Implementation	FTE 0.0	\$563,000	\$0
Funding is requested for implementation of the 2014 Comprehensive Judicial Branch Salary Survey for select Supreme Court positions.			
General Wage Increase	FTE 0.0	\$0	\$448,000
Funding is provided for a 2% salary increase effective July 1, 2017, 2% on July 1, 2018 and 2% on January 1, 2019.			
Salaries for Elected Officials	FTE 0.0	\$0	\$104,000
Funding is provided for the salary adjustment approved by the Citizens' Commission on Salaries for Elected Officials.			
Total Request – Supreme Court	FTE 0.0	\$821,000	\$810,000

Administrative Office of the Courts - General Fund State Requests			
Title	FTE	Amount Requested	Compromise Proposal
Maintenance Level Request State General Fund			
Legal Financial Obligations	FTE 0.0	\$152,000	\$152,000
Funding is provided for increased costs for the production and mailing of Legal Financial Obligations (LFO).			
Cowlitz County Judge	FTE 1.0	\$232,000	\$232,000
Funding is provided for a fifth judge for Cowlitz County.			
Total Maintenance Level Request State General Fund	FTE 1.0	\$384,000	\$384,000

**Washington State Judicial Branch
2017-19 Biennial Budget Request Comparison
As Approved by the Legislature
September 2017**

Administrative Office of the Courts - General Fund State Requests			
Title	FTE	Amount Requested	Compromise Proposal
Policy Level Request State General Fund			
Trial Court Interpreter Services	FTE 0.5	\$4,305,000	\$0
Funding is requested to begin implementation of fully funding interpreter services in all criminal and civil cases at the trial court level.			
Court Personnel Education	FTE 1.0	\$396,000	\$0
Funding is requested to provide cost-effective training to the new generation of court personnel.			
Pattern Forms	FTE 1.5	\$299,000	\$0
Funding is requested for additional legal and administrative support to maintain court pattern forms.			
Courthouse Facilitator Training	FTE 1.0	\$268,000	\$0
Funding is requested to provide regular education opportunities for courthouse facilitators.			
Web Services Support	FTE 2.0	\$487,000	\$0
Funding is requested to strengthen and modernize the web services provided by the AOC.			
AOC Salary Adjustment	FTE 0.0	\$193,000	\$0
Funding is requested to more closely align certain AOC position classification salaries with market conditions.			
Staffing for SCJA	FTE 2.0	\$423,000	\$0
Funding is requested to allow implementation of an agreement between the AOC and the Superior Court Judges' Association.			
Expedited Data Exchange	FTE 0.0	\$1,005,000	\$0
Funding from the State General Fund to replace expenditures from the JIS Account for Expedited Data Exchange costs incurred.			
Expedited Data Exchange Carry Forward	FTE 3.0	\$4,339,000	\$4,339,000 (JIS)
Funding is provided to continue the implementation of the Expedited Data Exchange. Amount revised from \$3,100,000.			
Total Policy Level General Fund-State Request	FTE 11.0	\$11,715,000	\$0 SGF/\$4,339,000 JIS

**Washington State Judicial Branch
2017-19 Biennial Budget Request Comparison
As Approved by the Legislature
September 2017**

Administrative Office of the Courts - General Fund State Requests			
Title	FTE	Amount Requested	Compromise Proposal
Total State General Fund Request	FTE 11.0	\$12,099,000	\$384,000 SGF/\$4,339,000 JIS

Administrative Office of the Courts-JIS Requests			
Title	FTE	Amount Requested	Compromise Proposal
Maintenance Level Request JIS Fund			
Odyssey Continuing Operations	FTE 8.0	\$938,000	*\$0
Funding is requested for ongoing staff to support Odyssey. <i>*See "Judicial Information Systems" item below.</i>			
Total Maintenance Level Request JIS Fund	FTE 8.0	\$938,000	*\$0
Policy Level Request JIS Fund			
SC-CMS	FTE 14.0	\$12,000,000	\$12,000,000
Funding is provided to continue the implementation of the commercial off the shelf (COTS) case management system for Superior Courts.			
CLJ-CMS	FTE 24.5	\$13,146,000	*0
Funding is requested to continue the implementation of the case management system replacement for the Courts of Limited Jurisdiction. <i>*See "Judicial Information Systems" item below.</i>			
External Equipment Replacement	FTE 0.0	\$1,226,000	*\$0
Funding is requested to replace end of life equipment in the courts and county clerk's offices. <i>*See "Judicial Information Systems" item below.</i>			

**Washington State Judicial Branch
2017-19 Biennial Budget Request Comparison
As Approved by the Legislature
September 2017**

Administrative Office of the Courts-JIS Requests			
Title	FTE	Amount Requested	Compromise Proposal
Judicial Information Systems	FTE 0.0	\$0	\$10,000,000
The compromise would provide \$10,000,000 for CLJ-CMS and other priority JIS projects and activities.			
Total Maint. and Policy Level Request JIS	FTE 38.5	\$27,310,000	\$22,000,000
Administrative Office of the Courts-Other			
General Wage Increase	FTE 0.0	\$0	\$3,228,000
Funding is provided for a 2% salary increase effective July 1, 2017, 2% on July 1, 2018 and 2% on January 1, 2019.			
Eliminate Thurston County Impact Fees	FTE 0.0	\$0	(\$811,000)
Funding is reduced for the impact of state and other unique cases filed in Thurston County Superior Court and Clerk's Office.			
Incapacitated Persons	FTE 0.5	\$0	\$119,000
Funding to implement 2SHB 1402-Incapacitated Persons.			
Domestic Violence	FTE 0.5	\$0	\$53,000
Funding to implement E2SHB 1163-Domestic Violence.			
Judicial Stabilization Trust Account	FTE 0.0	\$6,691,000	\$6,691,000
JSTA funds are reauthorized upon passage of HB 1140, however estimated revenue during the 2017-2019 biennium does not support the proposed appropriation level.			
Salaries for Elected Officials	FTE 0.0	\$0	\$1,213,000
Funding is provided for the salary adjustment approved by the Citizens' Commission on Salaries for Elected Officials.			
Total Other	FTE 0.0	\$6,691,000	\$10,493,000

**Washington State Judicial Branch
2017-19 Biennial Budget Request Comparison
As Approved by the Legislature
September 2017**

Court of Appeals			
Title	FTE	Amount Requested	Compromise Proposal
General Wage Increase	FTE 0.0	\$0	\$991,000
Funding is provided for a 2% salary increase effective July 1, 2017, 2% on July 1, 2018 and 2% on January 1, 2019.			
Salary Adjustment	FTE 0.0	\$470,000	\$470,000
Funding is provided for the Court of Appeals.			
Division 1 – Lease Increase	FTE 0.0	\$70,000	\$68,000
Funding is provided for increased lease costs for the building occupied by the Court of Appeals, Division I, in Seattle.			
Salaries for Elected Officials	FTE 0.0	\$0	\$249,000
Funding is provided for the salary adjustment approved by the Citizens' Commission on Salaries for Elected Officials.			
ORCA Transit Pass	FTE 0.0	\$0	\$60,000
Funding is provided for transit passes (ORCA cards) for state employees outside of higher education who work in King County, other than those represented by the Washington Federation of State Employees.			
Total Court of Appeals Request	FTE 0.0	\$540,000	\$1,838,000

State Law Library State General Fund Requests			
Title	FTE	Amount Requested	Compromise Proposal
Publication Renewal Relief	FTE 0.0	\$55,000	\$55,000
Funding is provided for the purchase and printing of official materials to meet the Court's requirement for citation to official documents.			
General Wage Increase	FTE 0.0	\$0	\$72,000
Funding is provided for a 2% salary increase effective July 1, 2017, 2% on July 1, 2018 and 2% on January 1, 2019.			
Total Request – State Law Library	FTE 0.0	\$55,000	\$127,000

**Washington State Judicial Branch
2017-19 Biennial Budget Request Comparison
As Approved by the Legislature
September 2017**

Office of Public Defense General Fund State Requests			
Title	FTE	Amount Requested	Compromise Proposal
Parents Representation Program	FTE 0.0	\$1,320,000	\$2,202,000
Funding is provided to meet the increase in the child welfare workload and associated costs.			
Extension of Parents Rep Program	FTE 1.0	\$5,742,000	\$5,748,000
Funding is provided to extend the OPD Parents Representation Program to all counties. *Amended amount.			
Contractor Retention	FTE 0.0	\$6,346,000	\$864,000
Funding is provided to address inequities in compensation for mandatory legal services.			
Parents for Parents Program	FTE 0.0	\$0	\$340,000
Funding is provided for a "parents for parents" mentoring program for parents in dependency proceedings.			
General Wage Increase	FTE 0.0	\$0	\$124,000
Funding is provided for a 2% salary increase effective July 1, 2017, 2% on July 1, 2018 and 2% on January 1, 2019.			
Judicial Stabilization Trust Account	FTE 0.0	\$3,648,000	\$3,648,000
JSTA funds are reauthorized upon passage of HB 1140, however estimated revenue during the 2017-2019 biennium does not support the proposed appropriation level.			
Total Request Office of Public Defense	FTE 1.0	\$13,408,000	

**Washington State Judicial Branch
2017-19 Biennial Budget Request Comparison
As Approved by the Legislature
September 2017**

Office of Civil Legal Aid General Fund State Requests			
Title	FTE	Amount Requested	Compromise Proposal
Vendor Rate Adjustment – COLA/Merit	FTE 0.0	\$1,369,000	\$1,130,000
Funding is provided for a vendor rate adjustment to allow Northwest Justice Project to implement staff cost of living adjustments (COLA) and periodic increments.			
Vendor Rate Adjustment	FTE 0.0	\$337,000	\$337,000
Funding is provided to seek a vendor rate adjustment to address known and measurable rental cost increases to ensure continuity of client services at currently authorized levels.			
Civil Justice Reinvestment	FTE 0.5	\$12,013,000	\$3,675,000
Funding is provided for Phase 1 of the Civil Justice Reinvestment plan endorsed by the bipartisan Civil Legal Aid Oversight Committee.			
General Wage Increase	FTE 0.0	\$0	\$21,000
Funding is provided for a 2% salary increase effective July 1, 2017, 2% on July 1, 2018 and 2% on January 1, 2019.			
Judicial Stabilization Trust Account	FTE 0.0	\$1,463,000	\$1,463,000
JSTA funds are reauthorized upon passage of HB 1140, however estimated revenue during the 2017-2019 biennium does not support the proposed appropriation level.			
Total Request Office of Civil Legal Aid	FTE 0.5	\$13,719,000	\$6,626,000

Tab 8

**Washington State Judicial Branch
Proposed 2018 Supplemental Budget Request
September 2017**

Supreme Court-No 2018 Supplemental Budget Request(s)		
Title	FTE	Amount Requested
Total Supreme Court Request	0.0	\$0

Administrative Office of the Courts – General Fund State Requests		
Title	FTE	Amount Requested
Staff Support for SCJA	2.0	\$223,000
Funding is requested for SCJA policy support staff.		
Thurston County Impact Fee	FTE 0.0	\$811,000
Funding is requested to reinstate monies eliminated in the 2017-2019 budget for impacts associated with disproportionate case filings in Thurston County.		
Judicial Stabilization Trust Account	FTE 0.0	\$1,841,000
Funding is requested to ensure that the Administrative Office of the Courts, Office of Public		
Unemployment Compensation	FTE 0.0	\$182,000
Funding is requested to reimburse Employment Security for unemployment claims paid		
Total-Non-IT Request SGF	2.0	\$3,057,000

**Washington State Judicial Branch
Proposed 2018 Supplemental Budget Request
September 2017**

Administrative Office of the Courts – Information Technology <u>General Fund State Request</u>		
Title	FTE	Amount Requested
EDE Carryover	FTE 0.0	\$4,339,000
Funding is requested to continue the Expedited Data Exchange. General Fund State.		
EDE Fund Shift	FTE 0.0	\$1,123,000
Fund shift from the state general fund to the JIS Account for EDE costs during the 2015-2017 biennium. General Fund State.		
Total Information Tech. Requests SGF	FTE 0.0	\$5,463,000

Administrative Office of the Courts - <u>JIS Requests</u>		
Title	FTE	Amount Requested
Equipment Replacement	FTE 0.0	\$2,265,000
Funding is requested to replace aged computer equipment at the courts.		
AC-ECMS	FTE 0.0	\$390,000
Funding is requested for ongoing maintenance, maturation, and enhancement of the Appellate Court Enterprise Content Management System (AC-ECMS).		
Total Information Tech. Requests JIS	FTE 0.0	\$2,655,000
Total All Information Tech. Requests	FTE 0.0	\$8,118,000
Total All Requests-AOC	FTE 2.0	\$11,175,000

**Washington State Judicial Branch
Proposed 2018 Supplemental Budget Request
September 2017**

Court of Appeals-No 2018 Supplemental Budget Request(s)		
Title	FTE	Amount Requested
Total Court of Appeals Request	0.0	\$0

State Law Library-No 2018 Supplemental Budget Request(s)		
Title	FTE	Amount Requested
Total State Law Library Request	0.0	\$0

Office of Public Defense		
Title	FTE	Amount Requested
Transitional Appellate Attorney Costs	FTE 0.0	\$1,393,000
Funding is requested to cover a sustained increase in the indigent appellate workload. The workload increase is due largely to intensified case complexity as measured by the length of the average trial transcript, and must be addressed under the Supreme Court Standards for Indigent Defense.		
Contractor Retention	FTE 0.0	\$3,628,000
Funding is requested to address significant inequities in compensation for mandatory state-funded public defense services.		
Agency Operational Costs	FTE 0.0	\$141,000
Funding is requested to cover essential agency operational costs associated with rate increases for legal research services, agency financial services, public defense case management database services and lease payments, as well as AGO services to defend an ongoing lawsuit against OPD and the state.		
Total Office of Public Defense Request	FTE 0.0	\$5,162,000

**Washington State Judicial Branch
Proposed 2018 Supplemental Budget Request
September 2017**

Office of Civil Legal Aid		
Title	FTE	Amount Requested
Civil Reinvestment Plan-Minimum Access	FTE 0.0	\$2,025,000
Funding is requested to implement Phase I of the Civil Justice Reinvestment Plan by adding 15 FTE attorneys statewide.		
Family Law Automated Document Assembly	FTE 0.0	\$300,000
Funding is requested to automate, deploy and host plain language family law form document assembly system.		
Total Office of Civil Legal Aid Request	FTE 0.0	\$2,325,000

Tab 9



WASHINGTON COURTS

BOARD FOR JUDICIAL ADMINISTRATION

DATE

The Honorable Patty Murray
United States Senate
154 Russell Senate Office Building
Washington, D.C. 20510

RE: Courthouse Safety

Dear Senator Murray:

We are writing to ask for your help in securing federal funds and technical assistance to improve security at our courthouses around the state. The Board for Judicial Administration, the organization that coordinates policy for courts of all levels in the State of Washington, believes that federal assistance is crucial. We strongly encourage you to support legislative efforts at the federal level.

State courts are symbols of America's justice system and the rule of law. Limited resources at the state and local level are hampering our ability to provide sufficient, consistent and comprehensive courthouse security around the state. Federal resources would expedite efforts to provide needed security for state courts, including equipment, training, and officer funding. We are in a new era and are faced with daunting security challenges. Many courthouses in our state, especially in smaller counties, lack the most basic security equipment. Even the Temple of Justice in Olympia, home to our Supreme Court, lacks metal detectors and security screening personnel.

Attacks on judges, court personnel, and jurors are a reality that continues unabated. Earlier this year, jurors were attacked outside the King County Courthouse's main entrance. Other incidents in previous years also demonstrate the security challenges we face. A few years ago, a Thurston County judge was attacked at his home when a veterans' court attendee threw acid into his face. And in 2012, a Grays Harbor County Superior Court judge was stabbed while coming to the aid of a sheriff's deputy during an unprovoked attack.

We are asking more of our court personnel every day, and the public fully expects their court systems to be safe and secure. Every day that we delay places our courts at some degree of risk. Only with federal funds specifically targeted to courts and their unique role in society can we hope to successfully meet this challenge.

DRAFT

Thank you for any assistance you can provide on this important issue. Please do not hesitate to contact us if you have any questions or if we can provide any assistance or information. We would also welcome an opportunity to meet with you to discuss this and other administration of justice issues as your schedule allows.

Sincerely,

Chief Justice Mary Fairhurst, Chair
Board for Judicial Administration

Judge Judy Jasprica, Member-chair
Board for Judicial Administration

Tab 10

Tab 11

BJA BUSINESS ACCOUNT
SECOND QUARTER 2017 SUMMARY

APRIL - JUNE 2017			
ITEM	WITHDRAWALS	DEPOSITS	BALANCE
BEGINNING BALANCE			\$8143.06
OFFICE EXPENSE – CHECK RE-ORDER	\$ 124.75		
BOOKKEEPING SERVICES	100.00		
ADJUSTMENT-SERVICES PRIOR QUARTER	300.00		
GIFTS/RECOGNITION	196.71		
LEGISLATIVE RECEPTION	297.70		
MEETING EXPENSE	33.95		
DEPOSITS		\$0.00	
ENDING BALANCE	\$1053.11	\$0.00	\$7089.95

BJA BUSINESS ACCOUNT
SECOND QUARTER 2017 ACTIVITY DETAIL

DATE	CK #	TO	FOR	AMOUNT	CLEARED
4.5.2017	3755	BRADY HORENSTEIN	LINENS FOR LEGISLATIVE RECEPTION	297.70	YES
4.7.2017	3756	JAN NUTTING	BOOKKEEPING	100.00	YES
		ADJUSTMENT	PAYMENT FOR 2016 SERVICES REPORTED INCORRECTLY	300.00	YES
4.24.2017	3757	BETH FLYNN	RECOGNITION - MATS AND FRAMES	70.38	YES
5.23.2017	3758	JUDGE RINGUS	REIMBURSE FOR MEETING	33.95	YES
5.25.2017	3759	VOID		0.00	
5.26.2017	3760	TAGS TROPHIES	RECOGNITION - GIFTS	72.90	YES
6.9.2017	3761	BETH FLYNN	RECOGNITION - GIFTS	53.43	YES
	NONE	HARLAND CLARKE	CHECK REORDER/DIRECT DEDUCTION	124.75	YES
				1053.11	

DEPOSIT DATE	AMOUNT
	0.00
TOTAL SECOND QUARTER DEPOSITS	0.00